

MINUTES
RICHWOOD CITY COUNCIL
Regular Meeting, Monday, December 12, 2011
Richwood City Hall
215 Halbert
Richwood, TX 77531
7:00 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Clint Kocurek, Mayor and presiding officer.

A. Opening Prayer

The opening prayer was given by Lee Bryant, Council, Position #3

B. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

II. ROLL CALL OF COUNCIL MEMBERS

Roll call showed the following members present:

Clint Kocurek, Mayor and presiding officer
James Hughes, Council, Position #1
John Pitts, Council, Position #2 and Mayor Pro Tem
Lee Bryant, Council, Position #3
Charles Pettey, Council, Position #4

Absent: Sandra Boykin, Council, Position #5

A quorum was declared. Others present included Glenn Patton, City Administrator and Karen Schrom, City Secretary.

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

Council Bryant noted that he was not present at the November 14th meeting. On motion by Councilman Pitts, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to approve the minutes of November 14, 2011 as corrected.

IV. ANYONE WISHING TO ADDRESS COUNCIL

None

V. DISCUSSION AND ACTION ITEMS

A. Brazoria Resolution No. 11-05 of the City of Richwood to participate in the Brazoria County Regional Water Facility Planning Study

Brazosport Water Authority is seeking support for a regional water facility planning study. Mr.

Richwood City Council
Regular Meeting, December 12, 2011

Patton explained that the City will commit matching funds of \$500 if Council approves but this will be in-kind services only. Once the study is completed, the City will receive a full report.

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to adopt Resolution No. 11-05 to participate in the Brazoria County Regional Water Facility Planning Study.

B. Ord. 370 - Adoption of Early turnover of personal property and amendment of Delinquent Tax Contract

In the 2005 regular session of the Legislature, Section 33.11 was added to the Property Tax Code to allow for the early collection of delinquent tangible personal property taxes. By adopting the above ordinance and approving the amendment to the current delinquent tax contract, personal property can be turned over as early as April 2 of each year. Since personal property can disappear so quickly, it makes sense to begin work on the collection as early as possible.

Councilman Pitts asked what is defined by personal property. Personal property are mobile homes, business inventory, fixtures and furniture.

On motion by Councilman Bryant, seconded by Councilman Pettey, with Pitts, Bryant and Pettey voting aye, Ordinance No. 370, Adoption of early turnover of personal property and amendment of Delinquent Tax Contract was approved as presented. Councilman Hughes voted nay. Motion carried.

C. Adoption of Fair Housing Activity Statement - Texas

To continue to receive federal funding, the City now has to adopt a Fair Housing Activity Statement - Texas (FHAAT). The first step was the appointment of a FHAAT Working Group who gathered the relevant information and fill out the required FHAAT form which follows this memo.

The next step was to submit the completed FHAAT form to the Disaster Recovery Program at the Texas General Land Office. This was initially necessary to receive funding from the Round 2 of Ike funding.

The City has opted out of Round 2. However, the FHAAT form must still be in place if the City wishes to apply for future federal funding. As a result, I recommend Council approve the attached FHAAT form.

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, the adoption of the Fair Housing Activity Statement - Texas was approved as presented.

D. Authorization to let bids to demolish buildings at 503 N. Mahan

Mr. Patton explained we are still waiting on the release from Citi Financial. He instructed City staff to develop a bid packet which is presented for your approval. This way, we can have everything in place to move quickly on eliminating this hazard once we get the

Richwood City Council
Regular Meeting, December 12, 2011

final release.

On motion by Councilman Bryant, seconded by Councilman Pettey, with all members present voting aye, it was duly adopted to authorize the letting of bids to demolish the buildings at 503 N. Mahan.

E. Payment of bills

On motion by Councilman Bryant, seconded by Councilman Pitts, with all members present voting aye, it was duly adopted to pay the bills as presented.

F. Financial Report

Par for the period ending November 30 is 83% remaining. Most of the departments are within par with the exception of City Maintenance and the Police Department. This is due in large part to the payment of insurances in October.

VI. CITY MANAGER'S REPORT

Mr. Patton reported he met with representatives from Precinct 1. The county is recommending that we not till and overly streets this year because of the drought conditions. It has been their experience that within 6 months, the roads are as bad as they were before the work was done. They are asking that we instead repair, overlay and level the roads. This will allow us to do more road repair. After the holidays, he will visit with John Mercer, City Engineer about repairs to Oyster Creek Drive. The City should begin crack sealing this week.

Mr. Felder will not be here until after the first of the year. Brazosport Water Authority has agreed to supply us with all the water we need.

The deadline to be on the agenda has been moved up to Wednesday at 5:00 p.m. This will allow us to get the packets together in a more timely manner.

VII. FUTURE AGENDA ITEMS

There were none

VIII. COMMITTEE REPORTS

Councilman Pettey reported that Keep Richwood Beautiful has added the walkway to the other bench and added rock. The electrical repair still needs to be done. He suggested power washing the gazebo and staining it to match the bridge. KRB is partnering with the Public Works Department to install a fence at the water plant. He met with TXDot to chose the stone color and mortar color for the signs. Wait until after the first of the year to start. All will be lighted.

IX. MAYOR'S REPORT

Christmas dinner will be December 15th at City Hall. The offices will be closed from 11:45 to 1:30 p.m. so the employees can enjoy dinner. The dinner on the 21st will be supplied by the Wade's and will be for council and employees only.

Richwood City Council
Regular Meeting, December 12, 2011

In January, we should begin the process for the CDBG sidewalks.

The City is in negotiations with Mr. Mueller who has opened the RV park across Bastrop Bayou. He is interested in having city services.

X. **ADJOURNMENT**

With no further business to discuss, the meet was adjourned at 7:32 p.m.

APPROVED BY A MAJORITY VOTE OF COUNCIL ON JANUARY 9, 2011.

Clint Kocurek, Mayor

ATTEST:

Karen B. Schrom, City Secretary